

Mountain View Middle School  
Student Handbook  
2024–2025

Mountain View Middle School  
645 Mitchell Road  
Blackfoot, Idaho 83221  
Telephone: (208) 785-8820  
Fax: (208) 785-8823

Web Site: <http://www.mountainviewmiddleschool.org>

The policies, procedures, and expectations in this handbook have been established for your benefit and safety. Please read them and abide by them. We hope that your learning experience at MVMS will be productive and rewarding. Have a great year!

School Mascot: Bears  
School Colors: Blue, White, and Silver  
School Grade Levels: 7 and 8  
Student Population Approximately: 550

1

---

<sup>1</sup> Updated 6/3/24



Dear Students and Parents,

*We cannot wait for the 24-25 school year to start, we have a feeling that this is going to be a fun and exciting school!* By working together with parents, we have had great success in helping our students learn and grow.

I want to welcome our new and returning students to Mountain View Middle School. I'm excited about the 2024-2025 school year that we will have together, and I know that it will be filled with lots of learning and fun.

This handbook contains essential information regarding our school and school rules as well as important district policies. Our priority is to maintain a safe and healthy school environment for all students. In order to do this, we ask that you carefully read the handbook and clearly communicate the academic standards and behavior expectations with your child; for the success of all students, it is important that your child clearly understands expectations and potential consequences.

At Mountain View Middle School, we aspire to be a family of learners that respects and cares about one another. In this environment, with this commitment to one another, we can accomplish more collectively than we could have done independently. I'm glad that you are a part of the MVMS family, and I know that each student will have a terrific educational experience this year. Please don't hesitate to make an appointment, stop by, or call if you have any questions or concerns.

Sincerely,

Wes Jensen

Principal

Mountain View Middle School

## SET YOURSELF UP FOR SUCCESS!

We encourage students and parents alike to use the MVMS Student Handbook as an important tool to promote success. Many questions can be answered by referring to the student handbook.

### Develop Good Study Habits

#### *Attitude is Everything*

1. Plan for a study time and place each day.
2. Communicate with teachers using a planner, email, phone, or in person.
3. Think positively!
4. Attend school. 95% attendance helps students be successful! Please stay home only if you are sick or contagious.
5. Set some goals and keep them in mind.
6. Eat BREAKFAST! This helps you focus and do better in school. Eat at school if time is a problem.
7. Be physically active, through aerobic exercise 20–30 minutes daily, 3 times per week. Exercise keeps your mind and body working well, improves sleep, energy levels, self-image, muscle tone, and appetite. Exercise helps you cope with stress and feel more relaxed and less tense.
8. Use time wisely. Plan for deadlines. Don't wait until the last minute when a project or assignment is due.
9. Break assignments into small parts.
10. Don't let yourself be distracted.
11. Take advantage of FLEX time, Friday School, and BFSD Diversity Center help.
12. Limit your social media exposure and be responsible and respectful with your posts.

### Student Responsibility

Stay in touch with your grades and teachers through Infinite Campus and Google Classroom. These are web-based sites where students can access information about grades/attendance. Your student ID and password should be kept confidential. Please contact the main office if you have questions regarding how to access Infinite Campus, including obtaining or resetting your password.

### Parent Responsibility

The staff at Mountain View Middle School is dedicated to helping students succeed in their education and is willing to do what is necessary to ensure student progress. We also recognize the importance of parent/guardian involvement in the education of students. Mountain View Middle School has the following expectations of parents/guardians:

1. Make sure your student attends school regularly.
2. Check in with your student's teachers (by phone or email) on a regular basis to access grades, performance on assignments, and behavior. You can also do this through Infinite Campus.

Working together we can help our students be completely successful in school.

## TABLE OF CONTENTS

Attendance.....		6-9
Definitions of Absences	7	
Emergency School Closures	7	
Make Up Work	7	
School Hours	8	
School Visits	8	
Tardy Procedures	9	
Truancy Procedures	9	
Counseling.....		10
Counseling Services	10	
Procedures to See a Counselor	11	
Extra-Curricular Activities (Athletics, Music, Gifted & Talented, Honor Society, etc.).....		11-13
Coaching Staff	11	
Eligibility	11	
Expected Behavior	12	
Insurance	12	
Required Fees and Forms	12	
School Attendance and Participation	12	
Behavior Expectations .....		13-23
Expectations for Classroom Behavior	13	
Minor and Petty Discipline Problems	14	
Major Discipline Problems	14	
Harassment/Intimidation/Bullying (HIB)	15	
Alcohol/Drug/Illegal Substances	16	
Cigarettes/Vapors/E-Cigarettes	17	
Threats to Health, Safety, and Well Being	17	
Searching Students	18	
Dangerous Weapons	18	
Cheating	18	
Contraband	18	
Dance Guidelines	19	
Behavior Requirement for Activities		
Dress Standards	19	
Electronic Devices	20	
Fighting	21	
Gangs/Hate Groups	21	
Pornographic Materials	22	
Profane Language	22	

Relationships	22	
Skateboards/Bicycles	22	
Vandalism/Destruction of School Property	22	
Grades/Grading.....		23
Grading Scale	23	
Honor Roll	23	
Incomplete Grades	23	
Promotion Plan	23	
Summer School	23	
Meals.....		24
Lunchroom Procedures	24	
Prices	24	
Registration.....		25-27
Activity Card	25	
Birth Certificates	25	
Fees	25	
Forms	26	
Home Schooling	26	
Immunization Policy Guidelines	26	
Lockers	27	
P.E. Lockers	27	
Scheduling.....		28
Bell Schedules	28	
Class Change Procedure	28	
Student		
Government.....		28-29
By-Laws	28	
Election Procedures	29	
National Junior Honor Society.....		30
Miscellaneous.....		31-34
Alternate Classroom	31	
Awards	31	
Changing Money	31	
Hall Passes	31	
Internet Usage	32	
Library	32	
Lost and Found	32	
Parent/Teacher Conferences	32	
Prescription Medications	33	
Sales at School	33	

Testing (State of Idaho)	33
Title IX: Compliance Statement	33
Transportation	33

## Attendance

*Parents,*

*Please call MVMS when your student is not going to be in school 785-8820! Mrs. Wright can mark attendance excused or pre-excused. We are careful to account for every student every day! The school may request a doctor's note after 4 days of illness.*

### Please see Board Policy #522F2 – District Discipline Policy Handbook

Students are expected to attend school every day. In order to earn credit, a student must be in class a minimum of 90% of the days of the grading period. MVMS runs on a trimester grading period. Students who miss more than six days in a trimester in any class will not receive credit in that class and will need to appeal for credit at his/her school. Students can earn back credit in the following way:

- a. Appeal for Credit – Students and parents can request a Credit Appeal Form from the MVMS office. Students/Parents will use the form to explain the reasons for the absences, how attendance or behavior has changed, actions taken, and why credit should be granted. A credit appeal committee consisting of a building level administrator, a counselor, an attendance officer, and teachers will review the application and make a decision. If credit is denied, the student may ask the committee for a face-to-face hearing to appeal the denial. All decisions of the committee are final.
- b. MVMS may place a student on an attendance contract after the student has missed six days during the trimester to assist the student in attending school regularly. Contracts may contain requirements of make-up work, Friday school, or study hall time. Students who break attendance contracts may lose credit for the class, be required to make up credits in summer school, or be assigned to an alternative educational program.

Students may be referred to the Bingham County Prosecutor's Office for excessive tardies or absences.

### Definitions of Absences

- a. Absences can be due to illness, doctor and dentist appointments, funerals, school functions, pre-excused absences etc. Students are expected to make up all possible graded assignments within a reasonable length of time after an absence. Failure to do so will be reflected in the grade the student will receive for that grading period. (Refer to MVMS Incomplete Grade Policy on page 24.)
- b. Pre-excused absences are absences of five (5) or more consecutive days away from school. These must be pre-arranged with the administration or designee in order for the student to receive class assignments and homework prior to the absence. Students are required to turn in their assignments when they return to school.
- c. Truancy is an absence without permission from the parent/guardian or the school. A truancy will also result in a major discipline referral.

Emergency School Closure: It may become necessary during inclement weather for Blackfoot School District to cancel school. If the decision to cancel school occurs during the school day, the media will be contacted and public announcements will be made so that parents may be alerted. If the decision is



made in the morning, prior to school starting, the information can also be obtained on the radio, TV, or the MVMS Facebook page. Parents - please make arrangements for your children's safety in the event they are released and sent home from school early.

**Make Up Work:** Students are allowed and encouraged to make up work when they have missed school for either an approved, pre-excused or for an excused absence. Students will be allowed to make up work in accordance with MVMS department guidelines.

**School Hours:** The normal school day for students is from 8:20 a.m. to 4:00 p.m. on Monday through Thursday. There is no school on Fridays. Students are encouraged NOT to come to school prior to 8:10 a.m. and should leave the building by 4:00 p.m., because supervision is not provided before or after those hours. ONLY those students who are involved in extracurricular activities or who are receiving help from a teacher will have permission to remain at school after school hours. Daily schedules may be modified for testing, assemblies, activities, or district shortened days.

**MVMS Regular Bell Schedule  
2024-2025**

<b>MVMS Opener (7th Hour)</b>	<b>8:20 - 8:25</b>	<b>5 Minutes</b>
<b>1st Hour</b>	<b>8:30 - 10:35</b>	<b>60 Minutes</b>
<b>2nd Hour</b>	<b>9:35 - 10:35</b>	<b>60 Minutes</b>
<b>FLEX - 3rd Hour</b>	<b>10:40 - 11:10</b>	<b>30 Minutes</b>
7th Grade Lunch	11:10 - 11:40	30 Minutes
<b>4th Hour - 8th Grade</b>	<b>11:15 - 12:15</b>	<b>60 Minutes</b>
<b>4th Hour - 7th Grade</b>	<b>11:45 - 12:45</b>	<b>60 Minutes</b>
8th Grade Lunch	12:15 - 12:45	30 Minutes
<b>5th Hour</b>	<b>12:50 - 1:50</b>	<b>60 Minutes</b>
<b>6th Hour</b>	<b>1:55 - 2:55</b>	<b>60 Minutes</b>
<b>7th Hour</b>	<b>3:00 - 4:00</b>	<b>60 Minutes</b>

School Visits: Parents/guardians of students who attend Mountain View Middle School may visit the school by completing the classroom visitation request form two school days prior to the visit. They will secure a visitor’s pass from the main office. Visitors are expected to abide by all rules and regulations while they are visiting. Students from other schools are not allowed to visit or attend class with MVMS students.

### MVMS Tardy/Truancy Procedures

Students are expected to be on time to class, and prepared, and ready to work when the tardy bell rings. There is a five minute period between each class to allow students time to travel to the next class. Music plays for four minutes, then turns off, which serves as a one-minute warning before the bell. All teachers will close their doors when the bell concludes.

- Any student not in the classroom before the doors are closed is considered tardy and must report to Room 308 for a tardy note.
- Students reporting to school late must check in with either the front office if they have an excuse note or to Room 308 if the tardy is unexcused.
- Students who are later than twenty (20) minutes to class are considered absent.
- Excessive excused check-ins will be addressed by the trackers/administration.
- Missed detentions may result in double the detention time.
- If a student continues to miss detentions, he/she may be suspended.
- Truancy Referral – Students may be referred to the Bingham County Prosecutor's office for excessive tardies and/or absences.

### Consequences for Unexcused Tardies

# of Total Tardies Per Trimester	Consequence	Referred to
1 and 2	Student is warned and reads/signs the policy showing understanding of what is expected.	Room 308 Period _____ Date ____
3	3 days of morning, FLEX, or lunch detention. <u>Parents are notified in writing of the tardies and consequences.</u> Student returns the parent signed copy of notice to avoid additional detentions.	Room 308 Period _____ Date ____
4  Phone Call by 308 _____	4 additional days of morning, FLEX, or lunch detention. <u>Parents are notified in writing of the tardies and consequences.</u> Student returns the parent signed copy of notice to avoid additional detentions.	Room 308 Period _____ Date ____
5	5 additional days of morning, FLEX, or lunch detention. <u>Parents are notified in writing of the tardies and consequences.</u> Student	Room 308 Period _____ Date ____

Phone Call by 308 _____	returns the parent signed copy of notice to avoid additional detentions.	
6 Phone Call by 308 _____	6 days of morning, FLEX, or lunch detention. Parent receives a phone call from Room 308 Student Advocate (staff).	Room 308 Period _____ Date _____
7 Phone Call by 308 _____ Admin Phone Call _____	Parent, student, administrator meeting in person or by phone. Interventions are discussed and put into place. Students are assigned seven morning, FLEX, or lunch detentions or 1 day of in-school-suspension (ISS).	Administration Period _____ Date _____
8 Admin Phone Call _____	Administrator's discretion. Change of schedule, placement, or out of school suspension may be discussed.	Administration Referring Teacher _____ Date _____

Periodic hall sweeps may be conducted by administration; students caught in hall sweeps may be assigned 2 lunch detentions. If a student fails to attend a detention, 2 additional detentions will be added to assigned days. Continued failure to attend may result in in-school-suspension.

#### Consequences for Truancies

Truancy	Consequence	Referred to
Single-Class Truant Phone Call by 308 _____	Four days of lunch detention for the first offense. Parent contact is made and the student meets with administration.	Administration Attendance Room 308 Student Advocate
All-Day Truant or Repeated Single-Class Truant Phone Call by Admin _____	In- or out-of-school suspensions are possible. Phone call or meeting with parent(s). Possible referral to Friday School or school guidance counselor. Support escort by a staff member may be implemented. Recess and lunch monitoring may be implemented.	Administration Attendance Counselor
Continuously Truant	Referral to Truancy School or Truancy Court. Parent contacted by administrator.	Administration

## Counseling

**School Counseling Services:** School counseling services are available to all students, their parents, faculty, and staff members. The intent of these services is to help each individual achieve better self-understanding, reach his/her highest potential, and make effective social adjustments in relation to school success and activities.

Mountain View Middle School's counselors are Penny Pattee and Amber Serr.

**Procedures to See a Counselor:** In order for a student to meet with a counselor the following procedure should be followed:

1. Stop at the main office between classes or before or after school to sign up.
2. Make sure you give yourself enough time to get to class on time after you sign up. Do not expect an excuse slip from the office.
3. If the counselor is busy and the student elects to sit in the office, thus missing class, they will be marked truant. Students will not be given an excuse slip from the office or from a counselor.
4. If there is an emergency situation that must be taken care of prior to the end of the school day and the counselor is not available, the student should talk to one of the administrators, the resource officer, or a school secretary, who will alert the counselor.

## Extra-Curricular Activities (Athletics, Music, Gifted and Talented, Honor Society, etc.)

Mountain View Middle School belongs to the Upper Snake River Valley Conference and abides by its rules and regulations. Participation may also require approval by school administration.

Athletic Director: Melissa Schaeffer  
Coaching Staff:

BOY'S CROSS COUNTRY	-	Dennis Hansen
GIRL'S CROSS COUNTRY	-	Madalyne Horak
VOLLEYBALL	-	Zack Campbell / Sarah Hale
WRESTLING	-	Dennis Jacobson
GIRL'S BASKETBALL	-	Sarah Hale / Katie Arave
BOY'S BASKETBALL	-	Dylan Fuller / Jake Harris
GIRL'S TRACK	-	Madalyne Horak
BOY'S TRACK	-	Chris Loomis
CHEERLEADING	-	Cortney Leneham***

**Eligibility:** In order for students to represent Mountain View Middle School in any extracurricular activity, they must maintain a 2.0 (or higher) GPA for the current grading period. As of the 1<sup>st</sup> day of practice/tryouts students may not compete with or play on any other team and still maintain their eligibility for that sport at MVMS. There are consequences for the school and all teams when even one student violates this rule. Students who violate this rule will be removed from the team. (\*\*\*) Cheerleaders need have a 2.5 (or higher) GPA for the current grading period)

Students must also conform to the following Upper Snake River Valley Conference rule (Rule 8-1):

*To be academically eligible for athletics, a student must be enrolled full-time in his/her school, and have received passing grades and earned credits in the required number of courses during the previous reporting period. Equivalency is determined by the following criteria:*

4 classes available	must pass at least three
5 classes available	must pass at least four
6 classes available	must pass at least five
7 classes available	must pass at least five
8 classes available	must pass at least six

*Note: Schools may adopt stricter academic eligibility policies.*

MVMS students who do NOT meet the 2.0 GPA requirement may be placed on a 2 week academic contract. They may participate during those two weeks while they work to meet the GPA requirement. After the 2 week contract, administration may deem the student ineligible to play until the 2.0 GPA requirement is met.

**Expected Behavior:** All students representing MVMS on an athletic team or as part of a class-related field trip are ambassadors and representatives of MVMS and will be required to be on their best behavior while away from the school. All MVMS rules and procedures are in force while students are away from the school participating in school-sponsored activities. This includes behavior on buses and at other schools/facilities.

**Insurance:** Student accident insurance is available at a nominal cost and is optional. Coverage applies while participating in school-sponsored athletic activities. If an insured student is injured, he/she will be given a claim form from the District Office at 270 East Bridge Street. The school acts as the medium supplying the insurance forms and assumes no liability, either for the injury or subsequent negotiations with the company.

#### **Required Fees and Forms:**

- **Athletic Physical:** All 7<sup>th</sup> grade and 8<sup>th</sup> grade students who are participating in any extracurricular athletic program must have a physical prior to trying out for the team. Tryouts will be announced in advance so that there will be time to get the physical done. Please call the office if you have questions about when the physical needs to be completed. Physical examinations are good for two (2) years, except when entering school at the high school level. Use of the IDHSAA Health Examination and Consent Form for completion of physicals is highly encouraged.
- **Student Activity Card:** All students who participate in the school's extracurricular sports must have a current student activity card. Students who do not have this card by the first scheduled conference game will not be allowed to participate, including traveling to the game.
- **Sports Questionnaire:** Students will not be allowed to participate on any team until the Blackfoot School District Sports Questionnaire is filled out by the parents and returned to the school. This form must be turned in prior to the team's 1<sup>st</sup> practice.
- **Travel Fee:** Students are expected to pay a travel fee of \$40.00 for EACH sport/activity they are involved in. Parents may come in and make arrangements for the payment of this fee. Students who do not have this card by the first scheduled conference game will not be allowed to participate, including traveling to the game.

**School Attendance and Participation in Extracurricular Activities:** In order to protect the health and well-being of students who participate in school activities, students who are not in school the day of a school-sponsored activity will not be permitted to participate or play in any performance or game held during the school day or evening. Students who have pre-excused absences for doctor or dental appointments will be excused from this policy with a doctor's note. Participation may also require approval by school administration.

#### **Expectations for Student Behavior**

Students learn best when they and others are respectful, ready to learn, responsible, and build positive relationships with each other by being kind and considerate. These expectations cover class time, passing time before and between classes, FLEX activities, lunch, recess, and after school activities including games. MVMS students are expected to do their part in creating an environment where everyone feels safe and able to participate.

## Classroom Behavior

If a student is unable or unwilling to be respectful or cooperative, a staff member will send the student to room 308. Referral to room 308 can be a minor discipline referral or in some cases simply an emotional break for the student. Room 308 is a classroom set up for students who need to leave their regular classroom environment and need a different place to complete their work. Students can only be assigned to go to Room 308 by a teacher, classroom paraprofessional, or administrator. Being sent to Room 308 may be considered a “Minor Discipline” as outlined below.

Students may be sent to room 308 for any of the reasons included here, but not limited to:

Student refuses to obey a teacher  
 Not following classroom rules  
 Use of inappropriate language

Disruptive behavior  
 Preventing other student(s) from learning  
 Anything that distracts from learning

# of Referrals and Parent Notification by Phone	Consequence and Discipline Referral Record (Minor Disciplines)	Referred By
1 Teacher notifies parent	Student is warned, reflects on the behavior, and signs this record. Students stay in 308 for the rest of the class period if referred during class.	Staff:  Date:
2 Teacher notifies parent	Student will stay in 308 for the rest of the class period, serve 1 lunch detention, and sign this record. Students will take the parent notification of minor discipline home for signature. Students will serve additional lunch detentions until parent signature is returned.	Staff:  Date:
3 Teacher notifies parent 308 calls parent	Student will stay in 308 for the rest of the class period, serve 2 lunch detentions, and sign this record. Students will take the parent notification of minor discipline home for signature. Students will serve additional lunch detentions until parent signature is returned.	Staff:  Date:
4 Teacher notifies parent 308 calls parent	Student will stay in 308 for the rest of the class period, serve 3 lunch detentions, and sign this record. Students will take the parent notification of minor discipline home for signature. Students will serve additional lunch detentions until parent signature is returned.	Staff:  Date:
5 Teacher notifies parent  Admin Calls Parent	Students and parents/guardians will meet with the administration in person or by phone. Students will be assigned 4 lunch detentions or one day of ISS (in school suspension). Behavioral contract or placement/schedule change may be considered.	Staff:  Date:
6 Teacher notifies parent  Admin meets with parent	Students and parents/guardians will meet with the administration and teachers. Behavioral response/contract and interventions will begin.	Staff:  Date:

## Minor and Petty Discipline Problems

Please See School Board Policy 522F2 – District Discipline Policy Handbook

Petty offenses are handled by the individual teacher according to his/her classroom rules. A petty offense can become a minor offense if the teacher feels it cannot be handled by any other method.

Minor discipline problems are acts that, unless repeated, would not justify referral to the principal or result in suspension or expulsion. It is recommended that, at the first occurrence of a minor discipline problem, the staff member hold a private conference with the student. On the second offense, the staff member should confer with the parent/guardian by telephone or mail. The third offense may be referred to the principal as a major discipline problem.

## Major Discipline Problems

Please See School Board Policy 522F2 – District Discipline Policy Handbook

Major discipline problems will be referred to school administration. The administration (or a designee) will contact the parents/guardians to discuss the student's behavior and possible consequences. Any major discipline issue may involve the School Resource Officer (SRO).

Major discipline problems may include but are not limited to: willful disobedience, extortion, damage to property, disruptive behavior, fighting, profanity, vulgarity, a dress code violation, and repeated minor offenses.

The procedures for handling major discipline problems are as follows. Any step(s) may be skipped and action initiated at a subsequent step if the seriousness of the problem warrants such action. Please note that parents/guardians will be notified at each step.

- Step 1 or 1<sup>st</sup> Offense: Student/principal conference. The principal may assign any discipline actions he/she feels fits the behavior. Notify parents/guardians. May lead to exclusion from end-of-trimester/end-of-year activities. Disciplinary actions taken by the principal may include: work detail, loss of recess/privileges, letter to parents, reimbursement, apology, parent phone call, in school suspension, out of school suspension, detention, and referral to law enforcement.
- Step 2 or 2<sup>nd</sup> Offense: Short-term (1 to 3 days) suspension or in-school suspension (ISS), detention, or special assignments. Notify parents/guardians. May lead to exclusion from end-of-trimester/end-of-year activities.
- Step 3 or 3<sup>rd</sup> Offense: Long-term (3 to 5 days) suspension or in-school suspension (ISS) and any action deemed necessary by the administration. Notify parents/guardians. Exclusion from end-of-trimester/end-of-year activities.
- Step 4 or 4<sup>th</sup> Offense: Five-day suspension. Notify parents/guardians. Exclusion from end-of-trimester/end-of-year activities.



- Step 5 or 5<sup>th</sup> Offense: Administrator will meet with the parents to notify them of a referral to the superintendent and the board of trustees for possible expulsion. Students may serve an in-school suspension and /or be suspended out of school until the hearing with the board of trustees. The student may also be assessed on any action deemed necessary by the administration.

#### Harassment, Intimidation, Bullying (HIB) (BSD Policy 506/506.5):

1. Intimidation, bullying, or cyberbullying of any person with the threat of violence will not be tolerated. Violence is described as any word, action or gesture that hurts a persons' feelings, body or property. Cyberbullying is the use of e-mail, instant messaging, chat rooms, pagers, cell phones or other forms of informational technology to deliberately harass, threaten, or intimidate. Cyberbullying can include such acts as making threats, sending provocative insults or racial or ethnic slurs, gay bashing, attempting to infect the victim's computer with a virus, and flooding an email box with nonsense messages.
2. Any Violation of the District Acceptable Use Policy.
3. Sexual Harassment
4. Possessing, selling, or transmitting pornographic materials

The procedure for handling harassment, intimidation, and bullying issues are as follows. Any step(s) may be skipped and action initiated at the subsequent step if the seriousness of the problem warrants such actions.

#### Grades K-12

Step 1 or 1st Offense Parent Notified, Conference held between student and principal.

Any of the following actions may be used. This list is intended to be suggestive and not conclusive. Disciplinary action which fits the misbehavior is more productive in changing behavior.

- A. Work detail
- B. Loss of recess
- C. Loss of privileges
- D. Student writes a letter to parent/guardian. It must be returned signed by the parent/guardian.
- E. Reimbursement
- F. Apology
- G. Parents called
- H. In-school or out of school suspension
- I. Detention
- J. Referral to law enforcement

Step 2 or 2nd Offense: Parent/teacher/principal conference and/or any of the actions listed for Step 1. The parents will be contacted by phone, letter, or private conference. School counseling may be offered.

Step 3 or 3rd Offense: Parent Notified, a letter is written to parent/guardian explaining the problem and the results of continuing the misbehavior. Also any of the actions in Step 1 may be used.

- A. Probation - A determined amount of time for the student to prove himself/herself before suspension.

B. In-school Suspension - A temporary removal from class or activities.

Step 4 or 4th Offense: Parent notified. May be out of school suspension or in-school suspension; from 1-5 days and any other actions deemed necessary by the administration.

Step 5 or 5th Offense: Parents Notified, Out of school suspension and referral to the District Leadership Team.

Step 6 or 6th Offense: Referral to the superintendent and the board of trustees for possible district expulsion. Students may serve an in-school suspension and/or be suspended until the hearing with the board. The administration may assess any other punishment deemed necessary before the expulsion hearing.

Students and parents are encouraged and expected to report any known bullying/harassment incident to a school staff member. All school staff members have access to Incident Reporting Forms that will be given to administration. Students and parents have access to Incident Reporting Forms on the school district website or from the front office. Students and parents may also call school administration or counselors at any time to report concerns.

**Alcohol/Drugs/Paraphernalia (BSD Policy 504):** Students' possession, use, distribution (giving away or selling), or being under the influence of any controlled substance, illegal substance, alcohol, or any intoxicant of any kind will not be tolerated. Any student in violation of alcohol/drug policies shall be subject to the following disciplinary actions:

1. Students selling or transmitting alcohol shall be turned over to the law enforcement officials and referred to the superintendent of schools and may be referred to the board of trustees for an expulsion hearing on the first offense.
2. Students selling or transmitting drugs or illegal substances shall be suspended and turned over to the law enforcement officials and referred to the superintendent of schools and may be referred to the board of trustees for an expulsion hearing on the first offense.
3. Students possessing, using, or being under the influence of any drug, illegal substance, alcohol, or any intoxicant of any kind shall:
  - a. If the student voluntarily discloses using or being under the influence of a controlled substance he/she will be provided anonymity with faculty being informed on a "need to know" basis, and
  - b. Parents or legal guardian notified, and
  - c. Available school counseling offered.
  - d. Once the student is reasonably suspected of using or being under the influence of a controlled substance, school administrators will seek evaluation by law enforcement officials.
  - e. Be suspended from school. (3 to 5 days)
  - f. May be turned over to law enforcement officials.
  - g. Meet with the superintendent of schools before returning to school.

This policy also applies to possession of a prescription medication not prescribed to the student and/or a simulated substance and/or related paraphernalia. Paraphernalia includes but is not limited to lighters, e-cigarettes, any item that has been modified for drug/alcohol use, etc.

**Cigarettes/Tobacco/Vapors/E-Cigarettes (BSD Policy 504):** Students using or possessing cigarettes, vapors, e-cigarettes, and all other tobacco products on school premises shall be treated in the following manner, unless he/she has already been placed on a previous step. Any step(s) may be skipped and action initiated at a subsequent step if the seriousness of the problem warrants such action.

1. Refer student to principal, who will notify law enforcement officials for ticketing. Student may also be suspended.
2. Refer student to principal for disciplinary action (1 to 5 day suspension) and to law enforcement officials for ticketing.
3. Refer student to principal for disciplinary action (3 to 5 day suspension), and to law enforcement officials for ticketing.
4. Refer student to principal for disciplinary action (5 day suspension), to law enforcement officials for ticketing, and to the superintendent and board of trustees for expulsion.

#### THREATS TO HEALTH SAFETY AND WELL BEING

1. Any action that would threaten the health, safety, and well-being of students, teachers, employees, or parents, such as but not limited to bomb threats and false fire alarm pulls.
2. Intentionally causing, attempting to cause, or behaving in such a way as to cause physical injury to any school employee. Any incident in which a student knowingly hits, shoves, or in any way causes physical abuse to a staff member, anyone acting on behalf of the board of trustees or school district, and/or any employee of a contractor who is doing business with the school district will be handled in the following manner.

The procedure for handling threats to health safety and well-being are as follows. Any step(s) may be skipped and action initiated at a subsequent step if the seriousness of the problem warrants such action.

#### Grades K-12

1. The principal or person in charge will immediately review and thoroughly investigate the situation. Notify Parent/Guardian.
2. The individual may be suspended for up to five (5) days. The suspension can be either an in-school suspension or an out-of-school suspension.
3. A law enforcement official will be notified and will make an official report of the incident. The employee will determine whether formal charges will be filed.
4. The principal, after consulting with the staff member involved, may arrange a meeting with the student, the parent/guardian and the superintendent. At that meeting, the principal will present a report of the incident and make a recommendation/plan to move forward. The superintendent will then make the final decision and take appropriate action.

## SEARCHING STUDENTS

In compliance with District Policy 543, school officials may search a student's person or possessions if there is reasonable suspicion of illegal items or items in violation of district policy. MVMS administration conducts no-touch searches. A metal detector may be used. Students may only be asked to remove coats or jackets.

## DANGEROUS WEAPONS

1. Dangerous Weapons in the schools and related activities - Carrying to school, possessing and/or giving to any person any firearm or object which may be considered a weapon or dangerous plaything shall be a violation of School Board Policy.

NOTE: Any pupil alleged to be in violation of this provision will be referred to the law enforcement officials and, if a law has been violated, charges will be filed against the person. The school will suspend the pupil from school and refer him/her to the superintendent of schools. The superintendent will decide, with the principal's input, if the student will go before the board of trustees for an expulsion hearing.

The procedure for handling dangerous weapon issues is as follows. Any step(s) may be skipped and action initiated at a subsequent step if the seriousness of the problem warrants such action.

### Grades K-12

- Step 1 or 1st Offense: Refer students to the principal who will notify law enforcement officials for ticketing. The student may also be suspended. Notify parent/guardian.
- Step 2 or 2nd Offense: Refer student to principal for disciplinary action (1-5 day suspension) and to law enforcement officials for ticketing. Notify Parent/Guardian.
- Step 3 or 3rd Offense: Refer student to principal for disciplinary action (3-5 day suspension), to law enforcement officials for ticketing. Notify parent/guardian.
- Step 4 or 4th Offense: Refer student to principal for disciplinary action (5 day suspension), to law enforcement officials for ticketing, and to the superintendent and board of trustees for expulsion. Notify parent/guardian.

Cheating: Academic dishonesty is taken very seriously at MVMS. Cheating or the copying of another student's test answers or homework is not an acceptable practice at Mountain View Middle School. The use of cell phones and/or texting devices is not allowed during class time and may be considered cheating. Any student participating in this behavior may receive a zero for that test or assignment.

Contraband: Items not allowed at school include but are not limited to: vaporizers, e-cigarettes, lighters, and may include bandanas displayed in the back pocket.

### Dance Guidelines at MVMS

1. Only Mountain View Middle School students are permitted to attend. MVMS students who do NOT attend school the day of the dance will not be admitted to the dance. Students from other schools are not permitted to attend.
2. Students are encouraged to dance (in socially appropriate ways), chat with friends, and enjoy the music.
3. Students who have been assigned either in-school or out-of-school suspension cannot attend the school dance.

4. There will be no promiscuous or provocative dancing. No moshing or slam dancing is permitted.
5. Horseplay, running, and wrestling are not permitted.
6. Students are expected to comply with directions given by staff members.
7. Students are prohibited from bringing any items considered potentially hazardous or harmful.
8. Students are expected to adhere to school dress code Policy 517. (See below.)
9. Students who do not adhere to the above rules will be taken to the detention hall for the remainder of the dance.

MVMS dances are for students to socialize with their peers. The expectation is for everyone to have fun and be safe. Therefore, repeat offenders may be placed in the detention hall until the dance has ended and/or not be allowed to attend future MVMS dances.

### Behavior Requirements for Activities

Mountain View Middle School administrators may prohibit a student from attending an activity if the student is not able to behave appropriately during that activity. In addition, students may be required to meet behavior expectations to participate in a celebration activity that is presented as an incentive. Administrators may also prohibit students from participating in an event because of a recent major disciplinary action or suspension.

### Dress Code Standards

Please See Blackfoot School District Policy 517 - Student Dress Code

MVMS expects students to dress in a manner which is appropriate for an effective educational environment. Following MVMS dress and grooming standards is the students' and parents' responsibility. If students fail to meet the following dress standards, they will be asked to change into clothing that meets dress standards:

- Clothing must be neat, clean, and must not distract from the learning environment.
- Clothing or apparel that advertises or displays in picture or words any of the following, but not limited to: gang affiliation, tobacco, alcoholic beverages, brewery logos, drugs/controlled substances, or guns/weapons, are not permitted. (Administration will ask students to remove bandanas that are displayed in a gang-related fashion.)
- Students are prohibited from wearing clothing which reveals a student's breasts, abdomen, or buttocks. Shirts must have a modest neckline (no cleavage) and be long enough to cover the midriff (front and back). No spaghetti straps, tank tops, tube tops, off the shoulder tops, halter tops, or muscle shirts will be allowed. No backless, strapless, or half tops are to be worn.
- Shorts and skirts must be no shorter than mid-thigh in length and/or no shorter than the fingertips when arms are hanging naturally at one's side.

The school administration or designee will make the final determination whether clothing or attire is inappropriate. This policy applies to all school-related functions and/or special activities approved by the principal. Violations will be referred to the administration or their designee for consequences (see chart below). Instances of dress code violation will result in the student being asked to change his/her shirt,

pants, skirt, etc. Students will be allowed to wait in the office for one class period for parents to bring an item of clothing that is acceptable. Students will be asked to change into PE clothing (available in the office) if alternate clothing cannot be obtained from home. If a student argues/refuses to change clothing, he/she may be suspended for insubordination.

## Consequences of Dress Code Violation

# of Dress Code Violations per Trimester:	Consequence:	Referred by:
1	Student is asked to report to Room #308, reads and signs the dress code policy showing he/she understands what is expected of him/her. Students will change or fix the violation before returning to class.	
2 Parent Sign ____	Parents/guardians are notified in writing that the next violation will have the consequence of lunch detention. <u>Students will return a parent-signed notice or be assigned lunch detention.</u>	
3 308 calls parent	Students will be assigned 1 lunch detention. <u>Students will return a parent-signed notice.</u> Students will serve additional lunch detentions until the notice is signed by a parent/guardian and returned.	
4 Admin will call home.	Students will meet with administration, and receive a discipline contract and assigned 2 days of lunch detention. Students will serve additional lunch detentions until the notice is signed by parent/guardian and returned.	
5 Administration Contact	Students and parents/guardians will meet with the administration.	

Unless marked absent, missed detentions may result in double the detention time. Students who are absent will make up the detention when they return to school.

### Electronic Devices/ Cell phones

Please See Blackfoot School District Policy 518 – Student Use of Electronic Communication and Entertainment Devices.

Students are not allowed to have any electronic devices out or on during class unless the teacher has instructed them to use their MVMS assigned iPad for the lesson. These devices include but are not limited to: telephones; camera telephones; two-way radios or video broadcasting devices; pagers; and any other device that allows a person to record and/or transmit, on either a real-time or time-delayed basis, sound, video, or still images, text, or other information (any mp3 device, iPod, etc.). Devices are not to be on or used, including text messages, during class.

DEVICES ARE NOT ALLOWED IN RESTROOMS/LOCKER ROOMS. Devices may be considered a nuisance item and taken away if students do not follow these guidelines. If students respect the rules, they will be allowed to use their devices before and after school and at lunch. If electronic devices are taken away, a parent may be required to come to the school and speak with an administrator. When a violation occurs, the student will be asked to place the device into a manila envelope, the teacher will seal the envelope, and the student will be asked to sign the envelope. The envelope will be taken to the front office by the teacher. MVMS is not responsible for lost or stolen electronic devices. Any violation of this policy will result in the following action:

- 1<sup>st</sup> and 2<sup>nd</sup> Offense – Students may pick up electronic devices from the office after school hours.
- 3<sup>rd</sup> Offense – Students must meet with an administrator to receive electronic devices.
- 4<sup>th</sup> Offense – Parents are required to pick up electronic devices.

If a student argues with an adult about their electronic device, there may be further consequences.

## Fighting

All students attending Mountain View Middle School will be free from intimidation by other students. Any form of fighting, unnecessary roughness, pushing and/or shoving, or harassment on the part of a student will not be tolerated. An infraction of this rule either in the building or on the school grounds will be referred to the administration. Violations will be treated in the following manner:

- 1<sup>st</sup> Offense – Will result in a 3-day suspension.
- 2<sup>nd</sup> Offense – Will result in a 3-day suspension.
- 3<sup>rd</sup> Offense – Will result in a 5-day suspension.
- 4<sup>th</sup> Offense – Will result in a 5-day suspension.
- 5<sup>th</sup> Offense – Meet with parents to notify them and then refer to the superintendent and the board of trustees for possible expulsion.

All incidents of fighting will be referred to the School Resource Officer for investigation and possible charges to be filed. A meeting with the suspended student, his/her parents, and the administration must be held prior to the student being readmitted to school.

- ★ Students involved in recording, promoting, and/or cheering on a fight may also face disciplinary action, which may include suspension.

**Gangs/Hate Groups (BSD Policy 549):** A group of two or more people who form an allegiance and engage in a range of disruptive behaviors that include violent or unlawful activity, or which advocates hatred or discrimination on the basis of race, religion, sex, national origin, or disability, will not be tolerated at MVMS.

**Insubordination/Willful Disobedience:** Students are expected to follow instructions of school or district staff while they are at school, on school grounds, or while riding on a school bus. Not following instructions of staff members may result in a disruption to the learning environment or a safety hazard. Insubordination/willful disobedience will not be tolerated at MVMS and will result in serious consequences, which may include suspension.

**Pornographic Materials:** Students in the possession of pornographic materials at school will be suspended from school for at least three days. Possession includes items found in their locker, backpack, binder or notebook, or book in their possession, or found on an electronic device. Students may also be referred to the School Resource Officer.

**Profane Language:** The use of profanity/obscene language at Mountain View Middle School, on the school grounds, on school buses, or during activities sponsored by the school is unacceptable. Students who abuse this rule will be disciplined by the school administration. Repeated offenses will result in suspension and/or referral to the MVMS Discipline Committee.

**Relationships:** It is expected that all students will observe acceptable standards of behavior while at school. Students who are overly affectionate or familiar with each other create embarrassing incidents for other students or school employees. Students engaged in such action (a public display of affection or "PDA"), including hand holding, will be warned first and then referred for disciplinary action if necessary.

**Skateboards/longboards/rollerblades/Heely shoes/scooters/bicycles:** Students are allowed to bring skateboards, roller blades, and bikes to school. However, if a student elects to bring these items to school, he/she accepts responsibility for their security. Bikes are to be parked and chained in the bike racks in front of the school. Skateboards and rollerblades are to be placed in the student's locker and left there until the student leaves the building at 4:00. These items are not allowed to be ridden on school grounds. Upon arrival, when students get to the front entrance of the parking lot driveway, they are to walk the rest of the way to the building. Once students leave the school, they are not to ride on these items until they get to the road. This is for the safety of all students. Riding inside or outside the school building is not allowed. Violation of these guidelines may result in the confiscation of above items.

**Vandalism/Destruction of School Property:** Pupils who willfully destroy school or individual property through vandalism, carelessness, or rowdiness will obligate themselves and their parents/guardians to be financially responsible for the repair or the replacement of the damaged property. When the need arises, there may be a reward offered for students who turn in the names of persons involved in vandalism. Payment of the reward will be the responsibility of the person(s) involved in the vandalism.



## Grades/Grading

### Grading Scale:

**Honor Roll:** Honor roll status will be awarded at the end of each trimester of the school year to those students who have a 3.5 GPA or higher, on a 4.0 scale. Trimester grades will be used to determine those students earning honor roll status.

**Incomplete Grades:** A student whose work has been clearly satisfactory up to the time of an unavoidable absence and is behind in his/her work at the end of a grading period, will be marked with an "I" (Incomplete) on the report card. The "I" will be replaced by the letter grade earned by the student when the incomplete work is made up or the time period to make up work has expired.

Incomplete work must be made up within 10 days of the student returning to school. It is the teacher's responsibility to see that new grades have been turned in to the office.

A student who has been in regular attendance and whose work is incomplete without justification WILL NOT receive an incomplete grade. That student will receive the grade earned on the basis of the work completed, even if the grade is failing.

**Promotion Plan:** Students are required to pass all core subject classes (language arts, math, science, and social studies) in order to move on to the next grade. Mountain View Middle School may provide an opportunity for students to recover credit and there may be a cost involved.

**Summer School:** Summer school will be available for those who are behind in credits. Summer school is held for two 3 week blocks during the summer months of June and July. Each block runs for three weeks, from 8:00 am -1:00 pm, Monday through Thursday. As soon as your student is finished with his/her credit recovery, he/she may stop coming to summer school. Until all credits are recovered, students are required to attend summer school at Mountain View Middle School. Parents will be notified in May or early June if their student will be required to attend summer school.

## Meals

Please see Blackfoot School District Meal Procedures on the Blackfoot School District website for more information.

Lunchroom Procedures: Lunch time is a time for students to not only eat but to spend time together in a social setting. This time can be made more enjoyable if the following rules are observed:

1. Please clean up after yourself. All trays and garbage are to be placed in the proper containers. Food is not to be removed from the lunch room area. Students not complying with this request will be assigned clean-up duty and/or lunch detention.
2. Please stay within the taped lines when lining up for lunch. There will be no cutting in line or saving of places. Students not complying with this request will be sent to the end of the line or be assigned lunch-hour detention.
3. After eating lunch, students may be in the following areas:
  - a. Seated at a table in the commons area.
  - b. Outside, if weather permits. Students are allowed in the back of the building only. Once outside they need to stay outside.

Students are not to be in the halls or in front of the building during lunch hour.

Students who are in lunch detention are not allowed to visit the Bear's Den or have friends purchase items for them.

Prices: Blackfoot School District provides a school lunch program at each of its schools. Please contact the MVMS office for more information on free and reduced lunches. Prices may go up at the beginning of the 2024 school year. As of June 2024, MVMS prices for breakfast and lunch are:

### Secondary (7-12)

Student Lunch	\$ 3.25
Reduced Lunch	\$ 0.40
Student Breakfast	\$ 2.40
Reduced Breakfast	\$ 0.30
Adult Lunch	\$ 4.95
Adult Breakfast	\$ 2.85
Milk	\$ 0.55

## Registration

**Activity Card:** Required for all students participating in any extracurricular activity such as music, drama, or sports.

**Birth Certificates:** Upon enrollment of a student for the first time in a public or private elementary or secondary school, the school shall notify in writing the person enrolling the student that within thirty (30) days he must provide either a certified copy of the student's birth certificate or other reliable proof of the student's identity and birth date. Other reliable proof of the student's identity and birth date may include a passport, visa, or other governmental documentation of the child's identity. This type of proof must be accompanied by an affidavit explaining the inability to produce a copy of the birth certificate.

The Blackfoot School District will send the list of names not in compliance to law enforcement.

### Mandatory Fees:

Activity Card ..... \$15.00

(Required for all students participating in any extracurricular activities such as music and sports.)

Hall Locker Rental (required) ..... \$ 6.00

P.E. Padlock Rental (required)..... \$ 1.00

P.E. Uniforms (Gray T- Shirts, Blue Shorts)

Students are required to wear school-issued PE uniforms. PE uniforms are available to purchase for the following prices. If students do not wish to purchase the PE uniform, then parents have the following options: 1) Parents will provide their student with a plain gray t-shirt and plain blue shorts, or 2) the school will issue students a gently used, clean PE uniform to use during the trimester. Students are responsible for the PE uniform that is checked out to them during the trimester and will be charged full price for the uniform if it is not returned at the end of the trimester.

P.E. Gray T- Shirts ..... \$ 8.00

P.E. Blue Shorts ..... \$ 8.00

Extracurricular Busing Fee (required).....\$ 45.00

All students participating in extracurricular sports (volleyball, cross country, wrestling, basketball, and track) need to pay this extracurricular fee to cover the cost of busing students.

### Optional Fees

Yearbook ..... \$30.00

I.D. Card (optional)..... \$ 5.00

BAPe (iPad Coverage).....\$25.00

National Junior Honor Society .....\$35.00

**Elective Classes:** Fees and supplies will be determined by the teacher of the class and projects that are to be made.

Band and choir travel fees will be determined by the teacher of the class and the number of trips to be made.

Forms: All required forms for student registration are available on the Blackfoot School District website: [d55.k12.id.us](http://d55.k12.id.us)

Home Schooling: It is the right of a parent or legal guardian to remove their child from the public-school system and provide schooling at home. Students who are home-taught are expected to be taught from the state curriculum and should be kept at the appropriate grade level, pending the student's return to the public schools. The responsibility for curriculum materials and textbooks is that of the parent(s) in home schooling situations. When a student returns to MVMS after a period of time in homeschooling, the parent and school will meet to determine the appropriate grade placement for the student.

Grades from home schools will not be noted in the school's or district's permanent records.

Those homeschool students who attend Mountain View Middle School for only one or two periods per day are responsible for being aware of any revised assembly school schedule changes ahead of time.

#### Immunization Policy Guidelines:

Idaho state code requires parents to provide school authorities with immunization information when enrolling a child in any Idaho school. Proof of immunization must be received upon first admission and prior to attendance. If school authorities do not receive immunization information prior to attendance, the child must be denied attendance until the information is received.

To enroll in Blackfoot District No. 55 schools, children must show proof of having received or be up to date in receiving the following immunizations: 4 DPT, 3 Polio, 1 MMR, 3 Hepatitis B.

In addition, new state immunization requirements (as of 2011) require all incoming 7<sup>th</sup> Graders to have the following immunizations in addition to school-entry requirements:

- 1 Tetanus, Diphtheria, Pertussis (Tdap)
- 1 Meningococcal

The school district will accept the following as proof of immunizations: school records, statements signed by doctors or their designees, and/or statements signed by the local health department. Immunization certificates are available at the Idaho Department of Health & Welfare.

Exemptions will be allowed for medical, religious, or personal reasons. Exemption forms are available at the schools. Parents who choose to sign an exemption form should know that their child may be excluded from school in the case of a disease outbreak if adequate documentation of the required immunization is not on file or provided to the school.

The Bingham County Health Department will be asked to hold immunization clinics on the spring and fall registration days for kindergarten students and the fall registration day for elementary students.

If a child has started, but not completed, the required number of immunizations, a "Schedule of Intended Immunizations" needs to be established and followed. If a parent does not follow through with

the schedule of intended immunizations and provide verification of each immunization as it is given, the child must be denied attendance until verification is provided. Schools can exclude children who are not up to date, in the process of being immunized, or have not received an exemption.

**Lockers:** As often as possible, all students will be assigned their own locker for the storage of books and other personal belongings. Under no circumstance should a student move from their assigned locker without permission from the office nor should they give their combinations to any other student.

Mountain View Middle School reserves the right to inspect/search lockers when it is deemed in the best interest of the school and student body.

Mountain View Middle School is not responsible for lost or stolen articles left in lockers.

Students may put personal shelving in their lockers. Pictures of a profane or suggestive nature are not allowed.

**Physical Education Lockers:**

Students will be provided a locker in the physical education locker rooms in which they can store their clothes during the trimester they have P.E. Students are to use school locks only in the locker rooms.

Mountain View Middle School is not responsible for lost or stolen articles left in lockers.

## Scheduling

Bell Schedules: A copy of the bell schedules will be available upon request.

### Class Change Procedure:

All class changes, except item 3 listed below, must be initiated within three (3) days of the start of a trimester and must follow the outlined procedures:

1. The MVMS Request for Change of Class Form must be filled out and signed by a parent if the student or parent initiates the change.
2. If the change is due to registration errors or miss-assignment, the Change of Schedule Add/Drop Form will be signed by a counselor and the teachers involved.
3. Parents who initiate class changes in order to change their student's teachers must work with the school administration and counselors. Both teachers involved must sign the MVMS Change of Schedule Add/Drop Form.
4. Class changes initiated by a teacher will only be acted upon by the counselor after the teacher has contacted the parent/guardian and the change of schedule form is signed by both teachers involved.

## Student Government

The purpose of Student Government at Mountain View Middle School is to encourage and promote student leadership, to initiate student points of view, to organize elections, to sponsor activities, and to act as a liaison between the student body, teachers, and administration.

### By-Laws

- A. The Council will be comprised of the following:
  - 8th Grade: 6 Representatives
  - 7th Grade: 6 Representatives
- B. Length of Office: Students elected as representatives for the 7th and 8th grade will be in office for three trimesters (length of the school year).
- C. Qualifications for Representatives: Students must have at least a 3.0 grade point average for the last nine-week grading period. They must also have parent permission, a signed petition with at least 20 signatures, and no major discipline referrals.
- D. Removal from office will occur in the following situations:
  1. Any student council officer who receives a major disciplinary referral will be removed from office.

2. If the grade point average falls below a 3.0 at the end of any six-week grading period during the school year, the student council member will be placed on suspension until the grade point average is sufficient. IF that has not occurred by the end of the next six-week period, the member will be removed from office.
3. Three unexcused absences from meetings will constitute a reasonable cause for removal from the council.
4. Representatives must display positive behavior throughout the entire school day. If behavior and conduct are such that problems occur in the classroom or outside the class, the faculty and/or students may petition to have that council member removed from their office.

#### Election Procedures for Representatives:

##### A. Qualifications:

1. The candidate must be a full-time student at Mountain View Middle School.
2. The candidate must maintain at least a 3.0 GPA.
3. The candidate must not have any major discipline referrals.

##### B. Nominating Petitions:

1. Petitions may be picked up at the student assistance window in the main office.
2. Each petition must be filled out completely. Incomplete petitions will not be considered for candidacy.
3. Petitions must have at least 20 signatures from different students from the candidate's grade level.
4. Petition will also have an application for the student to fill out.
5. All petitions must have the candidat's parent's/guardian's signature and last year's grade point average. The GPA may be obtained from the main office.
6. Petitions must be turned in to the student council advisor by the assigned date. No late petitions will be accepted.

##### C. Campaigning Procedures:

1. Each candidate may display a total of eight posters during the election campaign. The student council advisor will determine the size of the campaign posters.
2. Posters may be placed on white, painted surfaces. Do not put any camping material on the blue paint in the hallways and/or any windows. Failure to abide by this request will result in the posters being removed by the faculty.
3. Items that may be construed as bribes (candy, gum, pencils, stickers, t-shirts, ect.) may not be given to any Mountain View Middle School student and/or staff member by the candidate.
4. Each candidate will be permitted to give a campaign speech, not to exceed two-minutes in length, to the class the candidate wishes to represent. (Speeches must be delivered to

the student council advisor before for pre-approval. The advisor can request the speech to be handed in with the petition.)

D. Unfilled Offices

Those students who ran but were not successfully elected to another position may fill offices that are not filled due to lack of student participation. The method used to determine who will fill the open position(s) will be based upon the total number of votes a person received in the election.

## MVMS National Junior Honor Society Chapter (NJHS)

The purpose of the MVMS National Junior Honor Society chapter is to create enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership and citizenship, and to encourage the development of character in students of Mountain View Middle School.

To be selected for membership students must meet the membership requirements as stated in Article II Sections 1 and 2 of the MVMS NJHS Chapter by-laws.

Section 1: Membership in this chapter is an honor bestowed upon deserving students by the faculty, and shall be based on the criteria of scholarship, service, leadership, citizenship, and character.

Section 2: Eligibility:

- A. Candidates must be in 7th or 8th grade.
- B. Candidates must have attended MVMS for one trimester.
- C. Candidates must not exceed the number of days absent as established by Blackfoot School District's attendance policy. Excessive tardies may also disqualify a candidate.
- D. Candidates should score proficient or above in all ISAT categories.
- E. Candidates must have a minimum grade point average of 3.5.
- F. Any in or out-of-school suspensions or detentions shall disqualify a candidate from membership.

Students, who meet the selection criteria, and who submit a complete application will be considered based on their service, leadership, citizenship and character. Selection of candidates will follow Article III Section 2 of the MVMS NJHS by-laws.

Section 2: Prior to selection, the following shall occur:

- A. Students' academic records shall be reviewed to determine scholastic eligibility.
- B. Students who are eligible scholastically shall be notified and asked to complete and submit an application form for further consideration for selection.



- C. The school faculty shall be requested to evaluate academically eligible candidates in the four other trait areas: service, leadership, citizenship, and character.
- D. The Faculty Council shall evaluate the faculty evaluations in order to determine membership.

Students who meet eligibility requirements will receive a written invitation to participate in the annual induction ceremony. Per Article III Section 5, Students who do not attend the induction ceremony will be required to write a one-page essay on the traits of the NJHS and why they are important. Per Article IV of the by-laws, "Any member who falls below the standards of scholarship, leadership, character, citizenship or service may be dismissed from the MVMS chapter of NJHS. A member of the NJHS is expected to maintain his/her academic standing and take an active role in service and leadership to his/her school and community." There is also an annual membership and activity fee that shall not exceed \$35.00. If the fee would prohibit participation, please speak to the faculty advisor. Please speak to the faculty advisor if you would like the complete chapter by-laws document.

## Miscellaneous

**Alternate Classroom:** Mountain View Middle School's Alternate Classroom is located behind Mountain View Middle School in its own building. This classroom is designed for students who need an alternate educational setting for instruction. The alternate classroom schedule will be different from the regular Mountain View Middle School schedule. Students can be placed in the alternate classroom at any time during the school year. Parents will be notified when an alternate placement is being considered. Students will be given the opportunity to end their alternate placement at the end of a trimester provided their academic performance and behavior have improved. All alternate placement decisions will be made by the administration in consultation with the parents, the RTI Team, and the teachers of each student.

**Awards:** Mountain View Middle School believes in recognizing and rewarding the positive achievements of each deserving student. Each spring students will be recognized who have brought positive recognition upon themselves and the school throughout the year. Recognized areas may include but are not limited to: academic honor roll, extracurricular achievement, departmental awards, Presidential Academic Excellence Improvement Awards, and attendance.

**Changing Money:** It is not possible for change to be given or checks cashed for students at MVMS.

**Hall Passes:** Students are not permitted in the halls during class time unless they are accompanied by a teacher or other staff member, or have a hall pass (lanyard) from an authorized staff member. Students will also be issued a MVMS Hall Pass punch card at the beginning of each trimester. Every time a student asks to leave the classroom, the teacher will punch his/her card. Students are allowed nine punches per trimester. ★ Students who misuse hall pass privileges to avoid class, break rules, wander, or socialize will lose hall pass privileges and may have to be escorted in the halls by a staff member. Students who have lost or used up their pass will have to wait to leave class until a staff member can monitor them.

**Called to the Office:** Students leaving class to check out of school do not need to have their hall pass punched. When students are called to the office by a staff member, they will need to take the teacher's lanyard pass with them and the teacher does not have to punch their pass. Counselors and principals will send a note back to class with the student if they've kept them out of class longer than 3 minutes.

**Emails & Google Accounts:** Students at MVMS have access to a district Google account allowing them to access assignments posted on Google Classroom, send and receive emails within the district, and do research for assignments. This privilege will be suspended if a student misuses, is inappropriate, or causes disruption to the learning process through this account. A student suspended from the Google account will do work on paper copies provided by the teacher.

Internet Usage: Students using the internet and any technology will be required to conduct themselves in a responsible fashion as per District #55 Internet and Technology Policies. Any misuse of this technology will result in the student being disciplined as per district policy and may include loss of all Internet and technology privileges.

Internet agreements must be signed by students and parents for a student to be eligible to use the internet at school.

Library: Students are welcome to use the library between the hours of 8:15 a.m. and 3:50 p.m. each school day. Students can have two books checked out in their name at a given time. Books can be checked out for 10 school days. The due date is stamped on the date-due slip inside the book. Students can renew their books if more time is needed. Students are encouraged to visit the library regularly.

Overdue books are assessed a fine of \$0.10 (ten cents) for each day they are overdue. Students are responsible for any book checked out in their name. If books are lost while checked out, it is the student's responsibility to pay the replacement cost of the book. Late fee or missing book notices will be sent home with the student at midterm and again at the end of each trimester. THESE FEES ARE EXPECTED TO BE PAID.

Lost and Found: Students who find articles of clothing, school books and/or materials, or other personal items are asked to turn them in to the office. All lost and found articles will be kept in the office until the end of the year. Unclaimed articles will be given to a local thrift store if they have not been claimed by June 15th of each school year.

Parent/Teacher Conferences: Mountain View Middle School will hold parent conferences 3 times a year. Notices of conferences will be announced to students, parents, and the school district. Please contact your student's teachers often if there is a concern. You may access Infinite Campus at any time to view your student's grades and attendance.

Fall Parent Night – Thursday, 10/10/2024, 5 p.m. to 7:30 p.m.  
Winter Parent Night -- Wednesday, 1/22/2025, 5 p.m. to 7:30 p.m.  
Spring Parent Night – Thursday, 4/10/2025, 5 p.m. to 7:30 p.m.

Prescription Medications: Parents must fill out the necessary paperwork, as per district policy, in order for medications to be held in the office and disbursed by the office secretaries.

Students taking prescription medications, except inhalers, are not allowed to leave them in their lockers OR to keep medications with them. Students are required to check their prescriptions in at the office and have the office dispense medication from there.

It is against Blackfoot School District policy to provide any over the counter medication to students. If parents feel their children are in need of any type of medication, parents need to bring the medication in and place it in the office for the child.

Sales at School: The only items that may be sold at MVMS are those sponsored by the school or a school organization. All sales are subject to approval by the building principal.

Testing (State of Idaho): Mountain View Middle School participates in the mandatory Idaho State Testing. All students enrolled in Mountain View Middle School will participate in taking these tests. The testing schedule will be announced at a later date.

TITLE IX – COMPLIANCE STATEMENT: In accordance with the Title IX of the Educational Amendments of 1972, PL 920318: “No student will be denied admittance to any class or extracurricular activity based on color, race, national origin, religion, age, sex or exceptionality.”

TITLE IX: COORDINATOR

Any questions or concerns should be directed to the District Title IX Coordinator.

Mr. Ryan Wilson

Assistant Superintendent

270 E Bridge St

Blackfoot, ID 83221

Phone: (208) 785-8800

wilsr@d55.k12.id.us

Transportation: Transportation rules and regulations are available on the Blackfoot School District website. Mountain View Middle School administration will assist in upholding rules and regulations when needed. Bus privileges can and will be revoked or suspended if continued misbehavior on a bus or at a bus stop is a problem. Transportation staff or MVMS administrators may assign students buses and/or assign seats on the buses as necessary.

All Blackfoot School District Policies in this handbook can be found on the district website.

<http://www.d55.k12.id.us/school-board-policies>